

Agenda Item Form 2004

Agenda Date: August 10,

Districts Affected: 3

Dept. Head/Contact Information: Enrique Acosta, Procurement Analyst, (915) 541-4321

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
☐ Grant (duration of funds: _____ Months)
☒ Other Source: Airport Operating Funds

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

This is a service-type contract for a Compactor Rental for the Department of Aviation. The Contractor shall provide all Services necessary in accordance with all local, state, and federal laws, and regulations and commercial standards. The Contractor shall, without additional expense to the City, be responsible for obtaining any necessary licenses and permits.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Airport Operating Funds will fund the Airport's services.

Statutory or Citizen Concerns:

None foreseen

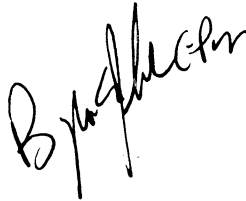
Departmental Concerns:

The Airport requires a Compactor Rental. A compactor's design allows for a more secure and safe "refuse service" by preventing unauthorized means of access or storage of contraband items; refuse placed inside is beyond retrieval. This also reduces the possibility of a liability claim by preventing physical access to the interior of the container. Unauthorized access is a concern to Airport law enforcement. A single compactor replaces multiple dumpsters thereby notably reducing the number of vehicles entering the Restricted Area. Likewise, this reduces the need for multiple forklifts to dispose of refuse into the dumpsters. The forklifts' design prevents the transport of refuse with an unobstructed field of vision; this is a concern to the airlines and tenants. This contract will allow the Department of Aviation to continue maintaining the Airport in a secure, safe and clean condition.

DATE: August 3, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313



THRU: Aurora Wells
Interim Bid Clerk ext. 4038

Pease place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 10, 2004.**

Item should read as follows:

Bid No.: 2004-202 Compactor Rental (Refuse Service)
Award to: El Paso, Disposal, LP
 El Paso, TX
Item (s): All
Amount: \$16,125.00 (estimated)

Department: Department of Aviation
Funds available: 62620005-502204-40101
Funding source: Airport Operating Fund
Total award: \$16,125.00 (estimated)
District (s): 3

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a twelve (12) month requirements-type Contract for the El Paso International Airport.

Vendor offers the City the option of extending the term of the contract for twelve (12) or twenty-four (24) additional months at the same unit prices, if the option is exercised within one (1) year from the date of award of the contract.

Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 A.M., September 1, 2004.

Contact person: Enrique Acosta Jr., Procurement Analyst at 541-4267.

AGENDA FOR: **AUGUST 10, 2004**

PROJECT FORM

DATE: August 2, 2004

PROJECT: Compactor Rental (Refuse Service)
BID NO: 2004-202 DEPARTMENT: Department of Aviation
BUDGET NO: 62620005-502204-40101
FUNDING SOURCE: Airport Operating Fund
REPRESENTATIVE DISTRICT(S): 3

RECOMMENDATION: VENDOR: El Paso Disposal, LP
El Paso, TX
ITEM: All
AMOUNT: \$16,125.00 (Estimated)

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

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Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 A.M., September 1, 2004.

BIDS SOLICITED 07 [05 local bids]
BIDS RECEIVED 01
"NO BID" RECEIVED 01
CURRENT TAXED PAID
OUT-OF-TOWN--

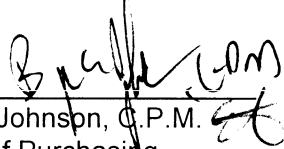
TOTAL RECOMMENDED AWARD: \$16,125.00 (Estimated)

COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

APPROVED:

COUNCIL:

MEETING DATE-August 10, 2004


Byron E. Johnson, C.P.M.
Director of Purchasing

MEMORANDUM

DATE: August 3, 2004
TO: The Contract File
PREPARED BY: Enrique Acosta Jr.
SUBJECT: Request Sole Bid Contract Award;
Bid No. 2004-202 "Compactor Rental (Refuse Service)"

Summary

In accordance with State of Texas bidding requirements, formal bids were obtained for this requirement. The solicitation when awarded will establish a "Compactor Rental (Refuse Service)" contract for the El Paso International Airport. The sole bid submitted is being recommended for this contract.

Background Information

In May 2004, formal bids were requested from companies in accordance with State of Texas bidding requirements. This solicitation was listed on the City's Internet web page and advertised in the El Paso Times (published May 18, 2004, and May 25, 2004). Bid packages were provided to a standard list of various contractor organizations, builder's exchanges and disadvantaged business organizations, for example, the Contract Opportunity Center and the Hispanic Chamber of Commerce.

One bid was received from El Paso Disposal, LP. The vendors that did not bid this requirement were contacted as to why they did not respond. Sierra Machinery, after a review of the bid, does not provide this type of compactor; they do not provide stationary (to be installed compactors), only rolling-type compactors. Alco Industrial in a faxed response stated they are "...unable to quote at this time." Peninsula Sanitation and B & B Waste Transit did not reply to email requests for information. In a telephone conversation with Heist Disposal, they notified this office that they had recently moved; the address that was used (Internet yellow pages) was out-of-date. The USPS returned the bid mailed to West Texas Disposal.

Staff has evaluated the sole bid and finds that it meets City specifications. The City currently uses the recommended vendor and staff is satisfied with their performance.

Respectfully submitted,
Enrique Acosta Jr.
Procurement Analyst

Consent Agenda for August 10, 2004

BID NO.:	2004-202	Compactor Rental (Refuse Service)
AWARD TO:	VENDOR:	El Paso Disposal, LP
		El Paso, TX
	ITEM:	All
	AMOUNT:	\$16,125.00 (Estimated)

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a twelve (12) month requirements-type Contract for the El Paso International Airport.

Vendor offers the City the option of extending the term of the contract for twelve (12) or twenty-four (24) additional months at the same unit prices, if the option is exercised within one (1) year from the date of award of the contract.

Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 A.M., September 1, 2004.

Department:	Department of Aviation
Funds available:	62620005-502204-40101
Funding source:	Airport Operating Fund
Total amount:	\$16,125.00 (Estimated)
District(s):	3

Lugo, Joe



El Paso International Airport

From:
Sent:
To:
Subject:

Joe Lugo
Thursday, July 15, 2004 7:39 AM
Acosta Jr., Enrique
Solicitation No. 2004-202

Enrique, on Solicitation No. 2004-202 Compactor, Rental (Refuse Service), I suggest awarding to lowest responsible bidder, which in this case is El Paso Disposal.

Respectfully,

Joe Lugo

CITY OF EL PASO BID TABULATION

BID ITEM: COMPACTOR, RENTAL (REFUSE SERVICE)					BID # 2004-202					
BID DATE: JUNE 16, 2004					DEPARTMENT: AVIATION					
			EL PASO DISPOSAL, LP EL PASO, TX							
ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.		CONTRACTOR PROVIDED SUPERVISION, QUALIFIED PERSONNEL, EQUIPMENT, TRANSPORTATION, MATERIAL, AND OTHER ITEMS AND SERVICES NECESSARY TO PERFORM SCHEDULED AND UNSCHEDULED REFUSE COLLECTION AND DISPOSAL SERVICES AT THE EL PASO INTERNATIONAL AIRPORT.								
1A.	12 MONTHS	MONTHLY RENTAL OF 30 CUBIC YARD CONTAINER	\$125.00 /MONTH	\$1,500.00	\$0.00 /MONTH	\$0.00	\$0.00 /MONTH	\$0.00	\$0.00 /MONTH	\$0.00
1B.	30 EACH	AS NEEDED, COLLECTION/ DISPOSAL OF REFUSE (30 CUBIC YARD CONTAINER)	\$87.50 /EACH	\$2,625.00	\$0.00 /EACH	\$0.00	\$0.00 /EACH	\$0.00	\$0.00 /EACH	\$0.00
1C.	900 CUBIC YARDS	REFUSE DELIVERED TO LANDFILL (ACTUAL REIMBURSABLE RATES ONLY)	\$9.75 /CUBIC YARDS	\$8,775.00	\$0.00 /CUBIC YARDS	\$0.00	\$0.00 /CUBIC YARDS	\$0.00	\$0.00 /CUBIC YARDS	\$0.00
ESTIMATED GRAND TOTAL			\$12,900.00		\$0.00		\$0.00		\$0.00	

APPROVED BY: 

DATE: 6-17-04

CITY OF EL PASO BID TABULATION

BID ITEM: COMPACTOR, RENTAL (REFUSE SERVICE)		BID # 2004-202		
BID DATE: JUNE 16, 2004		DEPARTMENT: AVIATION		
	EL PASO DISPOSAL, LP EL PASO, TX			
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACTOR FOR:</p> <p>TWELVE ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>TWENTY-FOUR ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. NO OPTION OFFERED.</p>	<div style="margin-bottom: 20px;"><input checked="" type="checkbox"/></div> <div style="margin-bottom: 20px;"><input checked="" type="checkbox"/></div> <div> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> </div> <div><input type="checkbox"/></div>	<div style="margin-bottom: 20px;"><input type="checkbox"/></div> <div style="margin-bottom: 20px;"><input type="checkbox"/></div> <div> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div><input type="checkbox"/></div>	<div style="margin-bottom: 20px;"><input type="checkbox"/></div> <div style="margin-bottom: 20px;"><input type="checkbox"/></div> <div> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div><input type="checkbox"/></div>	<div style="margin-bottom: 20px;"><input type="checkbox"/></div> <div style="margin-bottom: 20px;"><input type="checkbox"/></div> <div> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div><input type="checkbox"/></div>
PAYMENT TERMS:	NET - 30 DAYS			
BIDS SOLICITED: 7		BIDS RECEIVED: 1		BIDS LOCAL: 5
				NO BID: 1

APPROVED BY: 

DATE: 6-22-04

**WEST TEXAS DISPOSAL
1772 PALI DRIVE
EL PASO, TX 79936**

**PENINSULA SANITATION (HUB)
P. O. BOX 1931
CRYSTAL BEACH, TX 77650-1931**

**HEIST DISPOSAL
510 MOCKINGBIRD ROAD
EL PASO, TX 79907**

**EL PASO DISPOSAL
ATTN: BRET BAFFERT
5539 EL PASO DRIVE
EL PASO TX 79905**

**B & B WASTE TRANSIT (HUB)
1916 BRIDGESTONE DR.
CORINTH, TX 76210**

**ALCO INDUSTRIAL CO.
3525 HUECO ST.
EL PASO, TX 79903**

**ATTN: ROBERT WRINKLE
SIERRA MACHINERY, INC.
939 HAWKINS BLVD.
EL PASO, TX 79915**

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901